

# HINTON RURAL LIFE CENTER

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Dear Hinton Mission Workteam Coordinators:

Even though it is cold outside and getting dark early, summer is just around the corner! Thank you for making your plans to join us for an exciting week of service and learning in the mountains of NC. This packet will help you (and me) be prepared for your mission week. I grew up right here in Hayesville so I know first hand that the ministries of Hinton and its volunteers make a difference in the lives of countless people. Julia and I have been out in the community this fall making site visits for off-season teams and we are finding wonderful places for you also to meet neighbors and friends, to experience God in your work, and to have fun. There is one action you can take to ensure that the system of placing volunteers at mission sites goes smoothly --- please return the enclosed information to me 30 days prior to your arrival. That way I can prayerfully make matches in the hopes that persons' gifts for ministry fit the needs at the work site.

Please read through the enclosed information carefully. All the forms listed below must be returned **30 days prior to your arrival with your third and final deposit**. Mark the date on your calendar!

- ✓ **Workteam Roster Sheet-** to be filled out by contact person only – Feel free to make rooming and team assignment suggestions on this sheet
- ✓ **Medical/Information Sheet for youth:** make a copy for each youth; filled out and signed by parent of youth.
- ✓ **Medical/Information Sheet for adult:** make a copy for each adult; filled out and signed by adult participant.
- ✓ **Skill Sheet: THIS IS A CHANGE FROM PREVIOUS YEARS. IT IS ONLY NECESSARY FOR THE ADULTS TO FILL OUT A SKILL SHEET. If a youth is particularly skilled in an area or feels strongly that s/he wants to be involved in a specific project please note it on the team roster.**
- ✓ **Transportation and Travel Information:** to be filled out by contact person only.

**All of these forms are due 30 days prior to your arrival with the third deposit.** All forms should be mailed together by the contact person (not individually by youth and adults). Please make copies of medical forms sent to Hinton as you will need them for travel to and from Hinton. Also, it is a good idea to copy your roster in case last minute changes need to be made and called in to Hinton. Please make sure you leave the Hinton Rural Life Center address and phone number with your church office and parents in case of emergency.

We have found the best way to ensure the forms are returned to you in a timely manner so that you can get them to us on time is to have a mandatory parent/youth meeting for all participants so you can re-collect the forms at once. Please feel free to copy any and all of the information in this packet to share with your youth, parents, and adult volunteers. If you cannot hold a meeting to fill out forms, **remember to set an early deadline for the forms to be returned so that they reach Hinton 30 days before your arrival.**

If you have questions or concerns after reading through this packet, please contact Hinton. We will be happy to answer any questions so that your trip planning continues to run smoothly. Thank you for all you have already done to ensure a terrific mission experience for your group. I'll be seeing you!

Paz y Amor,

Clarissa Youngblood Fuentes  
Rural Life Chaplain/Volunteer Coordinator  
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